

Ms. Williams

MEMORANDUM

To: All Board Members
Executive Director

From: Executive Secretary

Date: April 16, 1999.

Subject: JCA's Annual General Meeting

Please note that the Annual General Meeting of the association will be held on Sunday, May 30, 1999 at the Grandravine Community Centre/Arena, Room #105, 23 Grandravine Drive, North York, at the hour of 2:00 p.m.

In order to facilitate the preparation of the annual reports for submission to the printers by May 22, it would be appreciated if all reports are forwarded to the executive secretary by the latest, May 14.

I would appreciate the co-operation of all concerned.

Hector A. Gray
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